

**Minutes of the 785th meeting of Toft Parish Council  
Held on Monday 5 July 2021 at 7.00 pm in The People's Hall, Toft at 7.00 pm**

Present: Councillors: M Yeadon (Chairman), L Borrell, P Ellis-Evans, E Miles, K Popat, A Tall and

In attendance: 1 member of the public, County Cllr Michael Atkins and Mrs Gail Stoehr (Clerk).

**Public participation on agenda items and matters of mutual interest (includes reports from County and District Councillors and representation by members of the public)**

County Cllr Michael Atkins introduced himself and reported on:

- The make-up of the County Council
- The offer of opportunities to pick up old issues
- East West Rail – the CCC Transport Committee had considered the proposals and had submitted a response. He expanded on the consultation and its implications.
- Other transport issues, including the Greater Cambridge Partnership Cambourne to Cambridge busway and Comberton cycle routes
- The CCC local walking and cycling consultation.
- Cllr Atkins will send monthly written reports.
- Covid figures had risen in Cambridgeshire but there were low numbers in local hospitals..

The Parish Council's response on East West Rail is to be sent to Cllr Atkins.

The Chairman outlined the Parish Council's wish to improve the cycleway between Toft and Comberton and requested Cllr Atkins's support.

Cllr Atkins undertook to look into whether there were any footpath creation projects.

**1. Apologies for absence, declaration of interests and application for co-option**

**1.1 To approve written apologies and reasons for absence**

The apologies for absence and resignation of James Wrycroft were noted. RESOLVED to write thanking him for his efforts during his time on the Council. Apologies were received from District Cllr Grenville Chamberlain.

**1.2 To receive declarations of interest from councillors on items on the agenda**

None.

**1.3 To receive written requests for dispensations and to grant any dispensations**

None.

**2. To approve the minutes of the last meeting on 7 June**

RESOLVED that the minutes of 7 June 2021 be approved as a true record and signed by the Chairman, after the following amendments: under open session, paragraph 2, line 3, change "the" to "its"; under item 4.2, delete the wording "leaving approximately 1 metre from the edge for visibility and pedestrians;" and under 5.3 delete the wording "but the location was not known." (Prop PE, 2nd EM, unanimous)

**3. To consider any matters arising from the last or a previous meeting including**

**3.1 (3.1) Refurbishment of notice boards**

RESOLVED that the Chairman should speak to James Wrycroft regarding the specification and to defer this item to the next meeting in September.

**3.2 (4.1) Bennell Farm S106 funds – to consider response from SCDC**

RESOLVED, having considered the response from James Fisher of SCDC, to seek clarification on the £20,000 bus stop funding for Phase 2, which was not included in his response. (Prop PEE, 2nd MY, unanimous)

**3.3 (4.3) 20's Plenty – to consider response and any next steps**

RESOLVED that Cllr Tall be appointed to be the Parish Council's representative and attend their meetings.

- 3.4 (7.3) Toft People's Hall – Proposed community facilities upgrade  
RESOLVED having received the information requested to approve a grant of £2773.68 to Toft People's Hall. (Prop MY, 2nd EM, unanimous)
- 3.5 (7.1) Small cherry on the Green – to note Oakes and Watson's response  
RESOLVED to note the advice of Oakes and Watson that the tree should be inspected again next year.
- 4. To consider correspondence received since the last meeting requiring the Council's attention**
- 4.1 SCDC – Gambling Act 2015 – Review of Statement of Licensing policy  
RESOLVED to note the consultation and that the Chairman should send a copy to the Toft People's Hall for information.
- 5. Finance, Procedure and risk assessment and use of delegated powers**
- 5.1 To consider the finance report and approve the payment of any bills  
RESOLVED to receive the financial report and check the invoices and bank statements before the payments were approved, plus P Ellis-Evans (Mailshot) £74.50 and Canalbs (Internal Audit) £114.30. (Prop MY, 2nd AT, unanimous)
- |               |                      |         |
|---------------|----------------------|---------|
| Salaries      |                      | £115.88 |
| LGS Services  | Admin support (June) | £446.75 |
| RH Landscapes | Grass cutting        | £96.00  |
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- Receipt of the precept was noted.
- 5.2 To receive play inspection reports and consider any work required  
RESOLVED to receive Cllr Yeadon's report that he had repaired the latch on the gate, but was unable to reach the bolt on the ladybird due to the cover; this was however considered a low risk.  
RESOLVED that the Parish Council should consider play equipment provision at a future meeting.  
RESOLVED that the Chairman should paint over the graffiti on the shed.
- 5.3 To consider any matter which is urgent because of risk or health and safety  
None.
- 6. To consider any Planning or Tree works applications or related items received**
- 6.1.1 21/01919/FUL – Land rear of Hardwick Road – Part demolition of industrial building and conversion of remaining into a detached private dwelling and associated works  
RESOLVED to object to the application with the following comments:  
1) The application is for a residential building to be built outside the village development boundary.  
2) The application does not include a design and access statement and the layout on the floor plans does not match the Arboricultural Impact Assessment drawings so it is not clear what the full proposal is.  
3) There is no pedestrian access to the site without walking on the road.  
The Parish Council therefore recommends refusal. (Prop MY, 2nd EM unanimous)
- 6.1.2 21/02155/HFUL – 5 School Lane – Single storey rear extension  
RESOLVED to make no recommendation. (Prop MY, 2nd AT, unanimous)
- 6.2 SCDC decisions for information
- 6.2.1 20/03864/FUL – Land adj to 6 Hardwick Road – Erection of a detached dwelling and associated works following demolition of existing industrial building – Withdrawn.
- 6.3 Tree works applications
- 6.3.1 21/0782/TTCA – Manor Cottage, Church Road  
RESOLVED to make no comments. (Prop PEE, 2nd MY, unanimous)
- 7. Members items and reports for information only unless otherwise stated**
- 7.1 Village Maintenance

Cllr Tall reported that there nothing further to report.

RESOLVED that the Church car park be deferred to the September meeting.

RESOLVED that Cllr Tall should report a dead tree at the junction of Brookside, Church Road and Pinfold Well Lane to CCC.

7.2 Highways

RESOLVED to note Cllr Tall’s verbal report that he had submitted a risk assessment to SCDC for permission to put speed signs on lamp posts.

RESOLVED that hedging on the verge side of Brookside and overhanging vegetation in Church Lane are to be reported to CCC by Cllr Tall.

RESOLVED that Cllr Tall should report overgrown hedging at the field between Mill Road and Comberton Road, which needs cutting back as it is obstructing the pavements.

7.3 Toft People’s Hall

Taken earlier.

7.4 Footpaths

RESOLVED that Cllr Miles should report a wooden gate which had fallen onto the path to Kingston Parish Council or to the County Council using its online reporting.

7.5 Defibrillator report

Nothing to report.

7.6 Climate Change Working Group report

RESOLVED to note Cllr Popat’s verbal report on articles for the Calendar. The Group was looking at the Zero Emissions grant.

RESOLVED that Cllr Popat should speak to Steve Pugh to see if Toft People’s Hall wishes to apply.

8. Closure of meeting

The Assets Walk is to be an agenda item for the next meeting.

There was no further business and the meeting closed at 8.09 pm.

Signed .....Chairman .....date.